



Board of Governors of the City of London Freemen's School

Date: MONDAY, 27 NOVEMBER 2017

Time: 11.00 am

Venue: CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,
KT21 1ET

Members:	Deputy Roger Chadwick (Chairman)	Andrew McMillan
	Deputy Philip Woodhouse (Deputy Chairman)	Hugh Morris
	Stuart Fraser	Graham Packham
	Deputy John Bennett	Deputy Elizabeth Rogula
	Nicholas Goddard	Councillor Chris Townsend
	Brian Harris	Alderman Dame Fiona Woolf
	Michael Hudson	Gillian Yarrow
	Alderman Alastair King	Deputy Clare James (Ex-Officio Member)
	Vivienne Littlechild	Ian Seaton (Ex-Officio Member)

Enquiries: Alistair MacLellan
alistair.maclellan@cityoflondon.gov.uk

Lunch will be available on the rising of the Board.

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 25 September 2017.

For Decision
(Pages 1 - 8)

4. **DRAFT MINUTES OF THE ACADEMIC AND PERSONNEL SUB COMMITTEE**

To receive the draft minutes of the Academic and Personnel sub committee meeting held on 16 October 2017.

For Information
(Pages 9 - 12)

5. **DRAFT MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB COMMITTEE**

To receive the draft minutes of the Finance, General Purposes and Estates sub committee meeting held on 16 October 2017.

For Information
(Pages 13 - 16)

6. **PRESENTATION - BOARDING AT CITY OF LONDON FREEMEN'S SCHOOL**

The Head of Boarding and Co-curricular to be heard.

For Information

7. **CONFIRMATION OF SUB-COMMITTEES AND FOCUS GROUPS**

Report of the Town Clerk.

For Decision
(Pages 17 - 22)

8. **DATA PROTECTION/GENERAL DATA PROTECTION REGULATION UPDATE**

Report of the Headmaster.

For Information
(Pages 23 - 24)

9. **DESIGNATED OFFICER ANNUAL REPORT FOR 2016 TO 2017**

Report of the Director of Community and Children's Services.

For Information
(Pages 25 - 40)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 September 2017.

For Decision
(Pages 41 - 50)

14. **DRAFT NON-PUBLIC MINUTES OF THE AUDIT AND PERSONNEL SUB COMMITTEE**

To receive the draft non-public minutes of the Audit and Personnel sub committee meeting held on 16 October 2017.

For Information
(Pages 51 - 54)

15. **DRAFT NON-PUBLIC MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB COMMITTEE MEETING**

To receive the draft non-public minutes of the Finance, General Purposes and Estates sub committee meeting held on 16 October 2017.

For Information
(Pages 55 - 56)

16. **HEAD OF JUNIOR SCHOOL REPORT**
Report of the Head of the Junior School, City of London Freemen's School.
- For Information**
(Pages 57 - 60)
17. **HEADMASTER'S REPORT**
Report of the Headmaster.
- For Information**
(Pages 61 - 88)
18. **HEADMASTER'S SAFEGUARDING REPORT**
Report of the Headmaster.
- For Information**
(Pages 89 - 90)
19. **STRATEGIC INTENT UPDATE AND PROGRESS**
Report of the Headmaster.
- For Information**
(Pages 91 - 112)
20. **GATEWAY 3 - CITY OF LONDON FREEMEN'S SCHOOL 2016 MASTERPLAN
PROGRAMME AND PROGRESS**
Joint report of the Headmaster and City Surveyor. **[TO FOLLOW AS LATE PAPER]**
- For Decision**
21. **GATEWAY 4C - DETAILED DESIGN - CITY OF LONDON FREEMEN'S SCHOOL
MAIN HOUSE REFURBISHMENT**
Report of the City Surveyor. **[TO FOLLOW AS LATE PAPER]**
- For Decision**
22. **PROPOSED REVENUE BUDGET 2018/19**
Joint Report of the Chamberlain and Headmaster. **[TO FOLLOW AS LATE PAPER]**
- For Decision**
23. **REPAIRS, MAINTENANCE AND IMPROVEMENTS FUND**
Joint report of the Chamberlain, City Surveyor and Headmaster.
- For Decision**
(Pages 113 - 124)

24. **RISK REGISTER**
Report of the Headmaster.

For Information
(Pages 125 - 134)

25. **GOVERNOR TRAINING LOG**
The Town Clerk to be heard.

For Information

- a) Governor Training Log - School Master Copy (Pages 135 - 136)
- b) Governor Training Log - City of London Corporation (Pages 137 - 138)

26. **ANNUAL WAIVERS REPORT 2016/17**
Report of the Chamberlain.

For Information
(Pages 139 - 146)

27. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

29. **CONFIDENTIAL MINUTES - 8 JUNE 2017**
To agree the confidential minutes of the meeting held on 8 June 2017.
[CIRCULATED SEPERATELY ON BLUE PAPER]

For Decision